



DATE: January 30, 2020

**SUBJECT: ASSESSMENT PROCESSES IN THE SKAGGS SCHOOL OF PHARMACY AND
PHARMACEUTICAL SCIENCES (SSPPS)**

Assessment of your achievement during and after enrollment in your program is an important component of the Distance Degrees and Programs (DDP) office. Members of the school's faculty and staff will confidentially track and document each student's progression through the curriculum and require that each student complete course evaluations or participate in live focus groups to provide feedback about the curriculum and faculty. These activities are designed to meet the following goals:

1. Assist each student in monitoring his or her development as a medical professional
2. Identify ways to continually improve the curriculum.
3. Identify ways to facilitate success for each current and future student.

All information is kept strictly confidential. The SSPPS is required to honor strict student confidentiality practices described by federal law in the Family Educational Rights and Privacy Act (FERPA).

The SSPPS has a comprehensive assessment process that is used to monitor the quality of its educational programs. This process starts with each student's application to the program and continues after graduation.

Prior to admission, each student's admission materials are collected by the DDP office for purposes of evaluating a student's qualifications to enter the program. After admission, the DDP office tracks and documents each student's progression through the curriculum. While in the pharmacy program, students participate in various instructor, course and program assessments conducted by the DDP office. In addition, individual faculty members also may conduct assessments as an integral component of the courses.

The information obtained from these assessment processes is used for internal and external purposes:

1. **Internal Purposes** – Means tracking and documenting each student's progress confidentially to help each student succeed in the curriculum and become a successful professional.
2. **External Purposes** – Means sharing and the publication of anonymous information (such as how an entire class as a whole is progressing) with colleagues and other schools for the purpose of improving pharmacy programs and for reporting to various external constituencies that monitor the school's educational programs (such as accrediting agencies, the Colorado Commission on Higher Education and the Colorado State Legislature). This information is reported anonymously in aggregate and cannot be tracked or traced to a particular individual.